



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

# Scale of Fees & Charges



*Hinckley: Argents Mead*

## 2015 / 2016

Operative from 1<sup>st</sup> April 2015

## Scale of Fees and Charges 2015/16

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## Scale of Fees and Charges 2015/16

*The figures quoted in the Fees and Charges book are shown GROSS, i.e. including VAT where VAT is chargeable.*

### VAT LIABILITY

The Council's Fees and Charges booklet incorporates a guide to identify the VAT liability for individual charges and most day to day queries can be resolved by reference to the relevant sections.

If any unusual or complex queries arise they should be referred to the Accountancy Section, Extension 5609 who will help.

As VAT regulations are continually changing the book will be updated and revised accordingly.

There are three rates of VAT depending on the goods or services provided:

- Standard rate 20.0%
- Reduced rate (e.g. domestic fuel and power) 5%
- Zero rate 0%

(The standard rate of VAT rose from 17½% to 20% on 4<sup>th</sup> January 2011)

There are also some goods and services that are:

- exempt from VAT, or
- outside the UK VAT system altogether (e.g. fees that are fixed by law, known as 'statutory fees')

Where the supply of goods or services is not subject to VAT, the VAT liability will either be exempt or non-business. Supplies which are zero rated are still taxable supplies but no VAT is due. Non-business activities are those for which Public Authorities have a statutory duty or are enshrined in legislation. Exempt supplies are those which are specifically exempt from VAT by statute. Though no VAT charge arises from either categorisation, it is still important to identify correctly the type of liability involved in order to meet statutory requirements.

| CATEGORY   | VAT            | 2014/15               | 2015/16               | % increase |
|--|----------------|-----------------------|-----------------------|------------|
|  |                | £                     | £                     |            |
| <b>CEMETERIES</b>  |                |                       |                       |            |
| <b>1. Interments</b>   |                |                       |                       |            |
| of the body of a child up to the age of 18 yrs inclusive.<br><i>Interment of the body of a child up to 18 years of age is free into a single depth grave. Where interments are required at double depth or below then single depth interment charges for over 18's will apply.</i>   | Non-Business   | No Charge             | No Charge             | -          |
| of the body of a person whose age exceeded 18 yrs (inc.Caskets & Brick Graves)   |                |                       |                       |            |
| Single depth grave   | Non-Business   | 410.00                | 422.30                | 3.00%      |
| Double depth   | Non-Business   | 474.00                | 488.20                | 3.00%      |
| Triple depth grave   | Non-Business   | 543.00                | 559.30                | 3.00%      |
| of a Cremation Casket in a grave   |                |                       |                       |            |
| Casket depth / Ashes scattered under turf  | Non-Business   | 123.00                | 126.70                | 3.01%      |
| Double depth / In a brick grave or kerbed/concrete top   | Non-Business   | 192.00                | 197.75                | 2.99%      |
| Scattering of cremated remains   | Non-Business   | 96.00                 | 98.90                 | 3.02%      |
| Sexton led interment - No Funeral Director (in addition to above charges)  | Non-Business   | 32.00                 | 32.95                 | 2.97%      |
| Memorial repair  | Non-Business   | POA                   | POA                   | -          |
| <b>Note:</b> - If resident outside Special Expense Area = double fees<br>- Except for residents who had lived within the area for at least 25 years, but who lived outside the area for health care or welfare reasons for no longer than five years immediately prior to their death.<br>- where available, work in the Cemeteries on Saturdays or Sundays will attract double fees |                |                       |                       |            |
| <b>2. Exclusive Rights of Burial for 70 Years</b>  |                |                       |                       |            |
| Casket plot 150 x 90cm (5'x3') (up to 2 caskets/Ashes Interment)   | Non-Business   | 200.00                | 206.00                | 3.00%      |
| Grave plot 150 x 90cm (5' x 3') (Children)   | Non-Business   | 187.00                | 192.60                | 2.99%      |
| Grave plot 240 x 120cm (8'x4')   | Non-Business   | 453.00                | 466.60                | 3.00%      |
| Reservation Fee  | Non-Business   | 64.00                 | 65.90                 | 2.97%      |
| <b>Note:</b> - If grave is being purchased for the interment of someone who was not resident in Hinckley then double fees apply.   |                |                       |                       |            |
| <b>3. Rights to Erect Memorial on a Grave Plot</b>   |                |                       |                       |            |
| A memorial not exceeding 105cm wide (3' 6") and 120cm high (4')  | Non-Business   | 133.00                | 137.00                | 3.01%      |
| Kerb (where permitted)   | Non-Business   | 234.00                | 241.00                | 2.99%      |
| A memorial not exceeding 30cm (1') high  | Non-Business   | 74.00                 | 76.20                 | 2.97%      |
| Memorial kerb (In Garden of Rest)  | Non-Business   | 106.00                | 109.20                | 3.02%      |
| Install plaque on remembrance wall   | Non-Business   | 86.00                 | 88.60                 | 3.02%      |
| Additional Inscriptions  | Non-Business   | 59.00                 | 60.75                 | 2.97%      |
| # Note conditions apply to size of memorials in childrens section and casket section   |                |                       |                       |            |
| <b>Note:</b> - Right to erect replacement memorials no charge. Changed memorials priced as above.  |                |                       |                       |            |
| <b>Other Charges (incl. VAT)</b>   |                |                       |                       |            |
| Entries in Book of Remembrance per line  | Standard Rated | 27.00                 | 27.80                 | 2.96%      |
| Copy of Book of Remembrance page   | Standard Rated | 10.00                 | 10.00                 | 0.00%      |
| Service in Cemetery Chapel   | Non-Business   | 106.00                | 109.20                | 3.02%      |
| Exhumations  | Non-Business   | Triple interment fees | Triple interment fees | -          |
| Memorial Bench - Subject to Location availability  | Standard Rated | 1,065.00              | 1,065.00              | 0.00%      |
| Memorial Tree - Subject to Location availability   | Standard Rated | 293.00                | 293.00                | 0.00%      |
| Memorial plaque free standing (incl installation)  | Standard Rated | 399.00                | 399.00                | 0.00%      |
| Search and Copy per burial record (where death occurred more than 5 years before search)   | Standard Rated | 10.00                 | 10.00                 | 0.00%      |
| Soil removal from grave side for burial  | Exempt         | 106.00                | 109.20                | 3.02%      |
| Copy of entry in burial register   | Standard Rated | 2.00                  | 2.00                  | 0.00%      |
| Natural burials / woodland scattering = same prices as for traditional burials/scatterings   | Non-Business   | POA                   | POA                   | -          |

| CATEGORY  |  | VAT            | 2014/15                 | 2015/16                 | % increase |
|---|--|----------------|-------------------------|-------------------------|------------|
|   |  |                | £                       | £                       |            |
| <b>GREEN SPACES &amp; EVENTS</b>  |  |                |                         |                         |            |
| <b>Professional Fees</b>  |  |                |                         |                         |            |
| Professional Fees   | Parks & Cemetery matters/ staff led activities/ hour | Standard Rated | 41.00                   | 42.20                   | 2.93%      |
| Lost Keys   |  | Standard Rated | 32.00                   | 32.00                   | 0.00%      |
| <b>Bowls – Hollycroft Park</b>  |  |                |                         |                         |            |
| Season Ticket -   | Over 60 or Students under 18 in full-time education  | Exempt         | 54.00                   | 54.00                   | 0.00%      |
|   | Ordinary   | Exempt         | 77.00                   | 77.00                   | 0.00%      |
| Per Hour  | Over 60 or Students under 18 in full-time education  | Standard Rated | 3.45                    | 3.45                    | 0.00%      |
|   | Ordinary   | Standard Rated | 6.10                    | 6.10                    | 0.00%      |
| <i>Note: - New members first season green fees = 25% discount</i>                                 |  |                |                         |                         |            |
| <i>Part Season Ticket - from July onwards 50% reduction</i>                                       |  |                |                         |                         |            |
| <b>Tennis – Hollycroft Park</b>   |  |                |                         |                         |            |
| Per Court per Hour  | Adult  | Standard Rated | 7.00                    | 7.00                    | 0.00%      |
| Off Peak Rate 11.00am - 3.00pm (Monday to Friday)   |  | Standard Rated | -                       | 5.25                    | New Charge |
|   | Over 60 or Students under 18 in full-time education  | Standard Rated | 4.65                    | 4.65                    | 0.00%      |
| Off Peak Rate 11.00am - 3.00pm (Monday to Friday)   |  | Standard Rated | -                       | 3.50                    | New Charge |
|   | Mixed (Adult & Concession)                           | Standard Rated | 5.70                    | 5.70                    | 0.00%      |
| Off Peak Rate 11.00am - 3.00pm (Monday to Friday)   |  | Standard Rated | -                       | 4.30                    | New Charge |
| Tennis Balls & Rackets  | Penalty - Lost Balls                                 | Standard Rated | 2.55                    | 2.55                    | 0.00%      |
|   | Penalty - Lost / Damaged Tennis Racket               | Standard Rated | 10.00                   | 10.00                   | 0.00%      |
| <b>Pitch &amp; Put – Hollycroft Park</b>  |  |                |                         |                         |            |
| Adult   |  | Standard Rated | 3.20                    | 3.20                    | 0.00%      |
| Junior  |  | Standard Rated | 1.60                    | 1.60                    | 0.00%      |
| Golf Balls & Clubs -  | Penalty - lost Balls                                 | Standard Rated | 2.55                    | 2.55                    | 0.00%      |
|   | Penalty - lost Clubs                                 | Standard Rated | 10.00                   | 10.00                   | 0.00%      |
| Groups of 10 or more students under 18 in full time education (price per person)                  |  | Standard Rated | 1.35                    | 1.35                    | 0.00%      |
| <b>Hollycroft Park, Argents Mead, Parks &amp; Open Spaces</b>                                     |  |                |                         |                         |            |
| Hire of Bandstand, Parks and Open Spaces (Commercial Events) per day                              |  | Exempt         | 341.00                  | 341.00                  | 0.00%      |
| Hire of Bandstand (Community Events) per day  |  | Exempt         | No Charge               | No Charge               | -          |
| Hire of Bandstand (Registered Charities) per day  |  | Exempt         | No Charge               | No Charge               | -          |
| Hire of Bandstand (Schools)   |  | Exempt         | No Charge               | No Charge               | -          |
| Parks and Open Spaces (Fair & Circuses)   |  | Exempt         | 387.00                  | 387.00                  | 0.00%      |
| Bond (Fairs & Circuses)   |  | Exempt         | 620.00                  | 620.00                  | 0.00%      |
| Community / Non Profit Making Organisations   |  | Exempt         | No Charge               | No Charge               | -          |
| Registered Charities  |  | Exempt         | No Charge               | No Charge               | -          |
| Commercial use of Parks and Open spaces for Fitness Training or Dog Training (Annual Licence Fee) |  | Exempt         | 103.00                  | 103.00                  | 0.00%      |
| <b>Events</b>   |  |                |                         |                         |            |
| Food Stalls   |  | Standard Rated | 60.00                   | 61.80                   | 3.00%      |
| Other Stalls  |  | Standard Rated | POA                     | POA                     | -          |
| Leisure Activities including Rides  |  | Standard Rated | 45.00                   | 45.00                   | 0.00%      |
| Daily Right to Sell Ice Cream at an event   |  | Standard Rated | 60.00                   | 61.80                   | 3.00%      |
| <b>Football &amp; Cricket Pitches</b>   |  |                |                         |                         |            |
| Pitch per 11 matches (per season)   |  |                |                         |                         |            |
|   | Team in the Borough pitch only                       | Exempt         | 256.00                  | 256.00                  | 0.00%      |
|   | Team in the Borough pitch with changing room         | Exempt         | 511.00                  | 511.00                  | 0.00%      |
|   | Team Outside Borough pitch only                      | Exempt         | 346.00                  | 346.00                  | 0.00%      |
|   | Team Outside Borough pitch with changing room        | Exempt         | 640.00                  | 640.00                  | 0.00%      |
| Junior  |  | Exempt         | 1/2 adult fee           | 1/2 adult fee           | -          |
| Casual lettings - Per Match facilities:   | Teams in the Borough                                 | Standard Rated | 69.00                   | 69.00                   | 0.00%      |
|   | Teams outside Borough                                | Standard Rated | 79.00                   | 79.00                   | 0.00%      |
| Casual lettings - Per Match without facilities:   | Teams in the Borough                                 | Standard Rated | 37.00                   | 37.00                   | 0.00%      |
|   | Teams outside Borough                                | Standard Rated | 47.00                   | 47.00                   | 0.00%      |
| Junior  |  | Exempt         | 1/2 adult fee           | 1/2 adult fee           | -          |
| Pavilion only   |  | Standard Rated | 1/2 fee with facilities | 1/2 fee with facilities | -          |
| Practice pitch - per session (max 2 hours)  |  | Standard Rated | 18.00                   | 18.00                   | 0.00%      |

| CATEGORY  | VAT          | 2014/15 | 2015/16 | % increase |
|---|--------------|---------|---------|------------|
|   |              | £       | £       |            |
| <b>Allotments</b>   |              |         |         |            |
| Existing Tenants - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata with water * | Non-Business | 17.00   | 17.00   | 0.00%      |
| - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata without water *               | Non-Business | 12.00   | 12.00   | 0.00%      |
| New Tenants - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata with water        | Non-Business | 17.00   | 17.00   | 0.00%      |
| - Rent per 83.61m <sup>2</sup> (100yds <sup>2</sup> ) per annum or pro rata without water                 | Non-Business | 12.00   | 12.00   | 0.00%      |

**Note:- All tenants over 60 to receive a 25% discount**

\* 50% Reduction for existing tenants over 60 if occupied prior to April 2008

#### Countryside Management

Guided Walks / staff led activities

|   |                |       |       |       |
|---|----------------|-------|-------|-------|
| Educational - Per Adults                                  | Exempt         | POA   | POA   | -     |
| Educational - Per Child                                   | Exempt         | POA   | POA   | -     |
| Non Educational - Per Adult                               | Exempt         | POA   | POA   | -     |
| Non Educational - Per Child                               | Exempt         | POA   | POA   | -     |
| Timber per trailer full (subject to availability)         | Standard Rated | 54.00 | 54.00 | 0.00% |
| Bark chippings per trailer full (subject to availability) | Standard Rated | 54.00 | 54.00 | 0.00% |
| Delivery of Timber / Chippings                            | Standard Rated | POA   | POA   | -     |

#### LICENCES

##### Taxis

|   |              |        |        |         |
|---|--------------|--------|--------|---------|
| Hackney Carriage Vehicle Licence                                | Non-Business | 236.00 | 236.00 | 0.00%   |
| Hackney Carriage Vehicle Licence (6 month licence >7 years old) | Non-Business | 118.00 | 118.00 | 0.00%   |
| Private Hire Vehicle Licence                                    | Non-Business | 236.00 | 236.00 | 0.00%   |
| Private Hire Operators Licence                                  | Non-Business | 282.00 | 222.00 | -21.28% |
| Private or Hackney Carriage Drivers Licence                     | Non-Business | 76.00  | 76.00  | 0.00%   |
| Transfer Hackney Carriage / Private Hire Vehicle Licence        | Non-Business | 52.50  | 52.50  | 0.00%   |

##### Hackney Carriage/ Private Hire

|  |              |        |        |       |
|--|--------------|--------|--------|-------|
| Replacement driver's badge or vehicle licence                      | Non-Business | 18.50  | 18.50  | 0.00% |
| Replacement vehicle plate  | Non-Business | 28.00  | 28.00  | 0.00% |
| Failure to attend public carriage test or second re-test           | Non-Business | 73.50  | 73.50  | 0.00% |
| Supply of list of Hackney Carriage/ Private Hire vehicle operators | Non-Business | 40.00  | 40.00  | 0.00% |
| HCV - PHV Environmental Conversion (LPG,CNG,Hybrid,Elec)           | Non-Business | 198.00 | 198.00 | 0.00% |

##### Sex Establishments

|                                       |              |          |          |            |
|---------------------------------------|--------------|----------|----------|------------|
| Sex Shop / Sexual Entertainment Venue | Non-Business | 3,000.00 | 1,000.00 | -66.67%    |
| Renewal                               | Non-Business | -        | 750.00   | New charge |
| Variation of Licence                  | Non-Business | -        | 250.00   | New charge |
| Transfer of Licence                   | Non-Business | -        | 250.00   | New charge |

#### Gambling Act 2005

##### Premises

|                        |              |        |        |       |
|------------------------|--------------|--------|--------|-------|
| Premises Licence       | Non-Business | 800.00 | 800.00 | 0.00% |
| Annual Fee             | Non-Business | 250.00 | 250.00 | 0.00% |
| Variation Fee          | Non-Business | 800.00 | 800.00 | 0.00% |
| Change of Circumstance | Non-Business | 25.00  | 25.00  | 0.00% |
| Transfer of Licence    | Non-Business | 285.00 | 285.00 | 0.00% |
| Re-instatement fee     | Non-Business | 285.00 | 285.00 | 0.00% |
| Provisional Statement  | Non-Business | 800.00 | 800.00 | 0.00% |
| Copy of Licence        | Non-Business | 25.00  | 25.00  | 0.00% |

##### Alcohol Licenced Premises Gaming Machine Permit

|                            |              |        |        |       |
|----------------------------|--------------|--------|--------|-------|
| New Grant                  | Non-Business | 150.00 | 150.00 | 0.00% |
| Existing Operator Grant    | Non-Business | 100.00 | 100.00 | 0.00% |
| Variation                  | Non-Business | 100.00 | 100.00 | 0.00% |
| Transfer of Licence        | Non-Business | 25.00  | 25.00  | 0.00% |
| Annual Fee                 | Non-Business | 50.00  | 50.00  | 0.00% |
| Change of Name             | Non-Business | 25.00  | 25.00  | 0.00% |
| Notification of 2 machines | Non-Business | 50.00  | 50.00  | 0.00% |

##### Prize Gaming Permit

|                         |              |        |        |       |
|-------------------------|--------------|--------|--------|-------|
| New Grant               | Non-Business | 300.00 | 300.00 | 0.00% |
| Renewal                 | Non-Business | 300.00 | 300.00 | 0.00% |
| Existing Operator Grant | Non-Business | 100.00 | 100.00 | 0.00% |
| Change of Name          | Non-Business | 25.00  | 25.00  | 0.00% |
| Copy of Permit          | Non-Business | 15.00  | 15.00  | 0.00% |

| CATEGORY  |        | VAT          | 2014/15 | 2015/16 | % increase |
|---|--------|--------------|---------|---------|------------|
|   |        |              | £       | £       |            |
| <b>Unlicensed FEC Gaming Machine</b>  |        |              |         |         |            |
| New Grant   |        | Non-Business | 300.00  | 300.00  | 0.00%      |
| Renewal   |        | Non-Business | 300.00  | 300.00  | 0.00%      |
| Existing Operator Grant   |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Change of Name  |        | Non-Business | 25.00   | 25.00   | 0.00%      |
| Copy of Permit  |        | Non-Business | 15.00   | 15.00   | 0.00%      |
| <b>Club Gaming Permits</b>  |        |              |         |         |            |
| Grant   |        | Non-Business | 200.00  | 200.00  | 0.00%      |
| Grant (Club Premises Certificate holder)                                      |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Existing Operator Grant   |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Variation   |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Renewal   |        | Non-Business | 200.00  | 200.00  | 0.00%      |
| Renewal (Club Premises Certificate holder)                                    |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Annual Fee  |        | Non-Business | 50.00   | 50.00   | 0.00%      |
| Copy of Permit  |        | Non-Business | 15.00   | 15.00   | 0.00%      |
| <b>Club Machine Permits</b>   |        |              |         |         |            |
| Grant   |        | Non-Business | 200.00  | 200.00  | 0.00%      |
| Grant (Club Premises Certificate holder)                                      |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Existing Operator Grant   |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Variation   |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Renewal   |        | Non-Business | 200.00  | 200.00  | 0.00%      |
| Renewal (Club Premises Certificate holder)                                    |        | Non-Business | 100.00  | 100.00  | 0.00%      |
| Annual Fee  |        | Non-Business | 50.00   | 50.00   | 0.00%      |
| Copy of Permit  |        | Non-Business | 15.00   | 15.00   | 0.00%      |
| <b>Small Society Lottery Registration</b>                                     |        |              |         |         |            |
| Small Society Lottery Registration  |        | Non-Business | 40.00   | 40.00   | 0.00%      |
| Small Society Lottery Annual Fee  |        | Non-Business | 20.00   | 20.00   | 0.00%      |
| <b>Licensing Act 2003</b>   |        |              |         |         |            |
| New Premises (subject to NNDR Band)   | Band A | Non-Business | 100.00  | 100.00  | 0.00%      |
|   | Band B | Non-Business | 190.00  | 190.00  | 0.00%      |
|   | Band C | Non-Business | 315.00  | 315.00  | 0.00%      |
|   | Band D | Non-Business | 450.00  | 450.00  | 0.00%      |
|   | Band E | Non-Business | 635.00  | 635.00  | 0.00%      |
| Annual Fees (subject to NNDR Band)  | Band A | Non-Business | 70.00   | 70.00   | 0.00%      |
|   | Band B | Non-Business | 180.00  | 180.00  | 0.00%      |
|   | Band C | Non-Business | 295.00  | 295.00  | 0.00%      |
|   | Band D | Non-Business | 320.00  | 320.00  | 0.00%      |
|   | Band E | Non-Business | 350.00  | 350.00  | 0.00%      |
| Personal License  |        | Non-Business | 37.00   | 37.00   | 0.00%      |
| Temporary Event Notices   |        | Non-Business | 21.00   | 21.00   | 0.00%      |
| Minor Variation   |        | Non-Business | 89.00   | 89.00   | 0.00%      |
| Theft / Loss of Premises License Summary                                      |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Application for Provisional Statement   |        | Non-Business | 195.00  | 195.00  | 0.00%      |
| Change of Name & Address  |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Application for License Variation - Specify Individual as Premises Supervisor |        | Non-Business | 23.00   | 23.00   | 0.00%      |
| Application to display mandatory alcohol condition for community premises     |        | Non-Business | 23.00   | 23.00   | 0.00%      |
| Application for transfer of Premises License                                  |        | Non-Business | 23.00   | 23.00   | 0.00%      |
| Interim Authority Notice  |        | Non-Business | 23.00   | 23.00   | 0.00%      |
| Theft / Loss of Certificate of Summary  |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Notification of Change of Rules / Name of Club                                |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Notification of Change of Address of Club                                     |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Theft / Loss of Certificate of Temporary License                              |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Theft / Loss of Certificate of Personal License                               |        | Non-Business | 10.50   | 10.50   | 0.00%      |
| Right of Freeholder to be Notified of Licensing Matters                       |        | Non-Business | 21.00   | 21.00   | 0.00%      |

| CATEGORY  | VAT            | 2014/15 | 2015/16 | % increase |
|---|----------------|---------|---------|------------|
|   |                | £       | £       |            |
| <b>MARKETS</b>  |                |         |         |            |
| <b>Rival Markets</b>  |                |         |         |            |
| 1 day event   | Non-Business   | 150.00  | 155.00  | 3.33%      |
| 2 day event   | Non-Business   | 255.00  | 263.00  | 3.14%      |
| 3 day event   | Non-Business   | 295.00  | 305.00  | 3.39%      |
| Street Trading Consents                                       | Non-Business   | 970.00  | 970.00  | 0.00%      |
| <b>Animal Establishments</b>                                  |                |         |         |            |
| Riding Establishments *                                       | Non-Business   | 100.00  | 104.00  | 4.00%      |
| Pet Shops *   |                |         |         |            |
| Ordinary  | Non-Business   | 87.00   | 90.00   | 3.45%      |
| Where dangerous wild animals sold *                           | Non-Business   | 103.00  | 106.00  | 2.91%      |
| Animal Boarding *   |                |         |         |            |
| Home Boarders   | Non-Business   | 72.00   | 74.00   | 2.78%      |
| Commercial Boarders   |                |         |         |            |
| <25 animals boarded   | Non-Business   | 105.00  | 108.00  | 2.86%      |
| 25 – 49   | Non-Business   | 111.00  | 114.50  | 3.15%      |
| 50 – 150  | Non-Business   | 123.00  | 127.00  | 3.25%      |
| Dog Breeding *  | Non-Business   | 114.00  | 117.50  | 3.07%      |
| Dangerous Wild Animals *                                      |                |         |         |            |
| 2 yr licence  | Non-Business   | 103.00  | 106.00  | 2.91%      |
| Zoos *  | Non-Business   | 460.00  | 475.00  | 3.26%      |
| <b>Note:- * Plus vet's fees where applicable</b>              |                |         |         |            |
| <b>Registration</b>   |                |         |         |            |
| Skin Pierces (1 off reg. Fee)                                 |                |         |         |            |
| Person  | Non-Business   | 81.00   | 83.00   | 2.47%      |
| Premises  | Non-Business   | 103.00  | 106.00  | 2.91%      |
| Cosmetic Skin Piercing & Skin-colouring                       |                |         |         |            |
| Person  | Non-Business   | 81.00   | 83.00   | 2.47%      |
| Premises  | Non-Business   | 103.00  | 106.00  | 2.91%      |
| Hairdressers (1 off Registration Fee)                         |                |         |         |            |
| Person  | Non-Business   | 81.00   | 83.00   | 2.47%      |
| Premises  | Non-Business   | 103.00  | 106.00  | 2.91%      |
| <b>CAR PARKS</b>  |                |         |         |            |
| <b>Car Park Fees</b>  |                |         |         |            |
| Short Stay  |                |         |         |            |
| Up to 1 hour  | Standard Rated | 0.50    | 0.50    | 0.00%      |
| Over 1 hour and up to 2 hours                                 | Standard Rated | 1.00    | 1.00    | 0.00%      |
| Over 2 hours and up to 3 hours                                | Standard Rated | 1.50    | 1.50    | 0.00%      |
| Over 3 hours and up to 4 hours                                | Standard Rated | 2.60    | 2.60    | 0.00%      |
| Over 4 hours  | Standard Rated | 4.80    | 4.80    | 0.00%      |
| Long Stay   |                |         |         |            |
| up to 5 hours   | Standard Rated | 1.30    | 1.30    | 0.00%      |
| Over 5 hours  | Standard Rated | 2.40    | 2.40    | 0.00%      |
| Season Tickets (Limited Use)                                  |                |         |         |            |
| Per year from month of issue                                  | Standard Rated | 375.00  | 375.00  | 0.00%      |
| Per half year from month of issue                             | Standard Rated | 200.00  | 200.00  | 0.00%      |
| Per quarter from month of issue                               | Standard Rated | 110.00  | 110.00  | 0.00%      |
| Per month (valid 1st day of month)                            | Standard Rated | 40.00   | 40.00   | 0.00%      |
| Staff season ticket   |                |         |         |            |
| full day  | Standard Rated | 300.00  | 300.00  | 0.00%      |
| half day  | Standard Rated | 150.00  | 150.00  | 0.00%      |
| fixed day per day   | Standard Rated | 60.00   | 60.00   | 0.00%      |
| Residents parking season ticket (restricted availability)     | Standard Rated | 30.00   | 30.00   | 0.00%      |
| Car Park Fines  |                |         |         |            |
| Higher charge fines*  | Non-Business   | 70.00   | 70.00   | 0.00%      |
| Lower charge fines*   | Non-Business   | 50.00   | 50.00   | 0.00%      |
| Advertising on Car Park tickets – please contact 01455 255626 | Standard Rated | POA     | POA     | -          |
| * Fines reduced by 50% for prompt payment (14 days)           |                |         |         |            |
| <b>Commercial Display on Car Parks</b>                        |                |         |         |            |
| Per day   | Exempt         | 175.00  | 175.00  | 0.00%      |



| CATEGORY  | VAT   | 2014/15           | 2015/16               | % increase             |            |
|---|---|-------------------|-----------------------|------------------------|------------|
|   |   | £                 | £                     |                        |            |
| <b>ENVIRONMENTAL HEALTH</b>   |   |                   |                       |                        |            |
| <b>Pest Control</b>   |   |                   |                       |                        |            |
| Domestic  |   |                   |                       |                        |            |
| Rats  | Standard Rated                                | No Charge         | No Charge             | -                      |            |
| Mice  | Standard Rated                                | 50.00             | 50.00                 | 0.00%                  |            |
| Insects per treatment   | Standard Rated                                | 52.00             | 52.00                 | 0.00%                  |            |
| Insects per call-out where treatment not necessary                                      | Standard Rated                                | 24.00             | 24.50                 | 2.08%                  |            |
| Treatment of mice & insects for persons in receipt of eligible benefit                  | Standard Rated                                | 24.00             | 24.50                 | 2.08%                  |            |
| Failed visit due to customer  | Standard Rated                                | 24.00             | 24.50                 | 2.08%                  |            |
| Business  |   |                   |                       |                        |            |
| Insects and Rodents – labour per hour or part thereof                                   | Standard Rated                                | 52.50             | 54.10                 | 3.05%                  |            |
| Materials   | Standard Rated                                | Cost + 40%        | Cost + 40%            | -                      |            |
| Minimum Charge  | Standard Rated                                | 69.00             | 71.10                 | 3.04%                  |            |
| <b>Stray Dogs</b>   |   |                   |                       |                        |            |
| Kennelling  | Per day                                       | Non-Business      | 15.00                 | 15.50                  | 3.33%      |
|   | Per occurrence (statutory fee)                | Non-Business      | 25.00                 | 25.00                  | 0.00%      |
| <b>Microchipping</b>  |   |                   |                       |                        |            |
|   |   | Standard Rated    | 12.00                 | 12.00                  | 0.00%      |
| <b>Refuse Collection</b>  |   |                   |                       |                        |            |
| White goods/bulky item collection - 3 items or less                                     | 50% reduction available for those on benefits | Non-Business      | 20.00                 | 21.50                  | 7.50%      |
| White goods/bulky item collection - 5 items   | 50% reduction available for those on benefits | Non-Business      | 30.00                 | 32.50                  | 8.33%      |
| Replacement Bin   |   | Non-Business      | -                     | 35.00                  | New Charge |
| New Occupancy (provision of 3 bins and internal caddy)                                  |   | Non-Business      | -                     | 65.00                  | New Charge |
| Trade Waste <b>Refuse</b> 1100 litre wheeled bin  |   | Non-Business      | POA                   | POA                    | -          |
| Trade Waste <b>Refuse</b> 660 litre wheeled bin   |   | Non-Business      | POA                   | POA                    | -          |
| Trade Waste <b>Refuse</b> 240 litre wheeled bin   |   | Non-Business      | POA                   | POA                    | -          |
| Trade Waste <b>Recycling</b> 1100 litre wheeled bin                                     |   | Non-Business      | POA                   | POA                    | -          |
| Trade Waste <b>Recycling</b> 660 litre wheeled bin                                      |   | Non-Business      | POA                   | POA                    | -          |
| Trade Waste <b>Recycling</b> 240 litre wheeled bin                                      |   | Non-Business      | POA                   | POA                    | -          |
| Trade Bag (Town Centre only)  |   | Non-Business      | £33.50 for pack of 26 | 35.00 for a pack of 26 | -          |
| <b>Bin Installation (Additional to Contract)</b>  |   |                   |                       |                        |            |
| Lamp Post Mounted   | Standard Rated                                | 125.66            | 129.42                | 2.99%                  |            |
| Post Fixing Litter Bin  | Standard Rated                                | 313.38            | 322.78                | 3.00%                  |            |
| Hard Standing   | Standard Rated                                | 335.44            | 345.50                | 3.00%                  |            |
| Soft Standing   | Standard Rated                                | 306.76            | 315.96                | 3.00%                  |            |
| Concrete Bin in Verge   | Standard Rated                                | 217.38            | 223.90                | 3.00%                  |            |
| Lamp Post Mounted Dog Bin   | Standard Rated                                | 201.93            | 207.98                | 3.00%                  |            |
| Dog Bin Post in Grass Area  | Standard Rated                                | 273.65            | 281.85                | 3.00%                  |            |
| Dog Bin Post in Hard Area   | Standard Rated                                | 364.13            | 375.05                | 3.00%                  |            |
| Empty Additional Bin (per bin per occasion)   | Standard Rated                                | 1.44              | 1.48                  | 2.78%                  |            |
| <b>Noise Nuisance</b>   |   |                   |                       |                        |            |
| Return of audio equipment seized  | Non-Business                                  | 150.00            | 154.50                | 3.00%                  |            |
| Silencing of alarms requiring warrant (any contractors costs to be charged in addition) | Non-Business                                  | 122.00            | 125.65                | 2.99%                  |            |
| Silencing of alarms without warrant (any contractors costs to be charged in addition)   | Non-Business                                  | 62.00             | 63.85                 | 2.98%                  |            |
| Works in Default - Recovery of Costs  | Non-Business                                  | Cost + 30%        | Cost + 30%            | -                      |            |
| <b>Other Miscellaneous Charges</b>  |   |                   |                       |                        |            |
| Food Hygiene Courses  | Non-Business                                  | 50.00             | 50.00                 | 0.00%                  |            |
| Food Surrender  |   |                   |                       |                        |            |
| Certification fee   | Non-Business                                  | 78.00             | 80.00                 | 2.56%                  |            |
| Plus transport for disposal   | Non-Business                                  | At Cost           | At Cost               | -                      |            |
| Food register per sheet   | Non-Business                                  | 27.00             | 28.00                 | 3.70%                  |            |
| Safer Food Better Business Pack   | Non-Business                                  | -                 | 15.00                 | New Charge             |            |
| Safer Food Better Business Diary Refill   | Non-Business                                  | -                 | 10.00                 | New Charge             |            |
| Whole Register  | Non-Business                                  | 377.00            | 390.00                | 3.45%                  |            |
| Confirmation Certificate for Immigration of Food Business Details                       | Non-Business                                  | 50.00             | 52.00                 | 4.00%                  |            |
| Contaminated Land enquiries   | Non-Business                                  | 65.00             | 67.00                 | 3.08%                  |            |
| Register of permits / authorisations  | Non-Business                                  | 60.00             | 62.00                 | 3.33%                  |            |
| Public register - Copies of summaries   | Non-Business                                  | 23.00             | 25.00                 | 8.70%                  |            |
| Radar keys (disabled access to toilets) - purchase price                                | Non-Business                                  | 3.50              | 3.60                  | 2.86%                  |            |
| Analysis Fees - Swimming pool water samples   | Standard Rated                                | 40.00             | 40.00                 | 0.00%                  |            |
| Health & Safety Statement of Facts  | Non-Business                                  | £37 / Hour        | £38 / Hour            | 2.70%                  |            |
| Recharge of officer time  | Non-Business                                  | Direct cost + 40% | Direct cost + 40%     | -                      |            |

| CATEGORY   | VAT          | 2014/15                                   | 2015/16                                   | % increase |
|--|--------------|---|---|------------|
|  |              | £   | £   |            |
| <b>Private Water Supply Charges</b>                    |              |   |   |            |
| Commercial Premises Risk Assessment                    | Non-Business | £30 / Hour up to maximum £500             | £30 / Hour up to maximum £500             | 0.00%      |
| Small Domestic Risk Assessment                         | Non-Business | £30/ Hour up to maximum £200              | £30 / Hour up to maximum £500             | 0.00%      |
| Sampling   | Non-Business | £30/Hour up to maximum £100               | £30 / Hour up to maximum £100             | 0.00%      |
| Simple Domestic Sample Analysis                        | Non-Business | 25.00                                     | 25.00                                     | 0.00%      |
| Investigation of Contamination                         | Non-Business | £30/Hour up to maximum £100               | £30 / Hour up to maximum £100             | 0.00%      |
| Granting of Exceedance Authorisation                   | Non-Business | £30 /Hour up to maximum £100              | £30 / Hour up to maximum £100             | 0.00%      |
| Analysis for Check Monitoring in Commercial Premises   | Non-Business | Cost plus £13<br>Admin Fee to max of £100 | Cost plus £13<br>Admin Fee to max of £100 | 0.00%      |
| Analysis under Audit Conditions in Commercial Premises | Non-Business | Cost plus £13<br>Admin Fee to max of £500 | Cost plus £13<br>Admin Fee to max of £500 | 0.00%      |

| CATEGORY | VAT | 2014/15 |   | 2015/16 |   | % increase |
|----------|-----|---------|---|---------|---|------------|
|          |     | £       | £ | £       | £ |            |

**NEIGHBOURHOOD WARDENS - Fixed Penalty Notices - Statutory Charges**

|  |              | Payments after<br>10 days | Reduction for<br>Early Payment<br>(10 days) | Payments after<br>10 days | Reduction for<br>Early Payment<br>(10 days) |       |
|--|--------------|---------------------------|---|---------------------------|---|-------|
| Nuisance Parking   | Non-Business | 100.00                    | 80.00                                       | 100.00                    | 80.00                                       | 0.00% |
| Abandoning a vehicle   | Non-Business | 200.00                    | 180.00                                      | 200.00                    | 180.00                                      | 0.00% |
| Litter   | Non-Business | 80.00                     | 60.00                                       | 80.00                     | 60.00                                       | 0.00% |
| Street Litter Control Notices & Litter Clearing Notices  | Non-Business | 110.00                    | 80.00                                       | 110.00                    | 80.00                                       | 0.00% |
| Unauthorised Distribution of Literature on Designated land   | Non-Business | 80.00                     | 60.00                                       | 80.00                     | 60.00                                       | 0.00% |
| Graffiti & fly posting   | Non-Business | 80.00                     | 60.00                                       | 80.00                     | 60.00                                       | 0.00% |
| Failure to Produce Authority (Waste Transfer Notes)  | Non-Business | 300.00                    | 230.00                                      | 300.00                    | 230.00                                      | 0.00% |
| Failure to Furnish Documentation (Waste Carriers Licence)  | Non-Business | 300.00                    | 230.00                                      | 300.00                    | 230.00                                      | 0.00% |
| Offences in Relation to Waste Receptacles  | Non-Business | 110.00                    | 80.00                                       | 110.00                    | 80.00                                       | 0.00% |
| Offences under Dog Control Orders  | Non-Business | 80.00                     | 60.00                                       | 80.00                     | 60.00                                       | 0.00% |
| Allowing a Dog to Foul in a Public Place   | Non-Business | 50.00                     | 50.00                                       | 50.00                     | 50.00                                       | 0.00% |
| Failure to comply with a Community Protection Notice, under the Anti-social Behaviour, Crime and Policing Act 2014 | Non-Business | -                         | -   | 80.00                     | 100.00                                      | -     |

| CATEGORY  | 2014/15       |                   | 2015/16   | % increase |
|---|---------------|-------------------|-----------|------------|
|   | £             | £                 | £         |            |
| <b>LEISURE CENTRE - (Fees set by the external partner, People Leisure Management Ltd)</b> |               |                   |           |            |
| <b>Swimming</b>   | <b>Member</b> | <b>Non-Member</b> |           |            |
| Adult   | 3.30          | 3.45              | 3.60      | 4.35%      |
| Senior (60 Plus)  | 1.55          | 1.65              | 1.70      | 3.03%      |
| Concession (inc. Junior Under 16, unemployed, student)                                    | 1.65          | 2.10              | 2.20      | 4.76%      |
| Disabled  | No Charge     | No Charge         | No Charge | -          |
| Under 4's   | No Charge     | No Charge         | No Charge | -          |
| Spectator   | 0.50          | 0.50              | 0.50      | 0.00%      |
| Junior Lesson (per half hour)   | 4.00          | 4.15              | 4.40      | 6.02%      |
| Adult Lessons (per half hour)   | 4.00          | 4.15              | 4.40      | 6.02%      |
| Tots Lessons (per half hour)  | 4.00          | 4.15              | 4.40      | 6.02%      |
| Private Lessons   | 19.85         | 20.00             | POR       | -          |
| <b>Memberships</b>  |               |                   |           |            |
| Swimming - Direct Debit   | 22.10         | -                 | 22.85     | 3.39%      |
| Swimming - Paid in full   | 221.10        | -                 | 228.50    | 3.35%      |
| <b>Pool Hire</b>  |               |                   |           |            |
| Private Hire – Main Pool (per 1 hour)   | -             | 50.50             | 52.10     | 3.17%      |
| Private Hire – Aqua Pool (per 1 hour)   | -             | 39.35             | 35.50     | -9.78%     |
| Private Hire – Teaching Pool (per 1 hour)   | -             | 34.40             | 40.65     | 18.17%     |
| Private Hire – All 3 Pools (per 1 hour)   | -             | 111.60            | 115.30    | 3.32%      |
| <b>Fitness &amp; Health Exercise Classes</b>  |               |                   |           |            |
| Group Exercise Classes  | 4.00          | 4.80              | 4.90      | 2.08%      |
| Adult Rec   | 3.45          | 3.70              | 3.80      | 2.70%      |
| Senior Rec / Ladies Rec (2 hours)   | 3.40          | 3.70              | 3.80      | 2.70%      |
| Senior Exercise (1 hour)  | 2.55          | 2.55              | 2.60      | 1.96%      |
| Aqua Lunchtime  | 2.55          | 2.55              | 2.60      | 1.96%      |
| Zumba Gold  | -             | -                 | 2.30      | -          |

Note:- Exercise Categories are as follows:-

**Calorie Killers**

Body Attack  
Body Combat  
Group Cycling  
RPM

**Specialities**

Forever Fit  
Power Chi Yoga  
Senior Fitness  
Zumba  
Zumba Gold  
Tabata

**Toning and Strength**

Body Pump  
Circuits  
CXWORX  
LBT

**Unwind and Re Energise**

Body Balance  
Pilates

**Water Workouts**

Antenatal Aqua  
Aqua

| CATEGORY  | 2014/15       |                   | 2015/16 | % increase |
|---|---------------|-------------------|---------|------------|
|   | £             | £                 | £       |            |
| <b>LEISURE CENTRE - (Fees set by the external partner, People Leisure Management Ltd)</b> |               |                   |         |            |
| <b>Fitness &amp; Health Membership</b>  |               |                   |         |            |
| Single Monthly Fitness  | -             | 37.30             | 38.50   | 3.22%      |
| Joint Monthly Fitness   | -             | 63.35             | 65.50   | 3.39%      |
| Single Annual Fitness   | -             | 372.90            | 385.00  | 3.24%      |
| Joint Annual Fitness  | -             | 633.20            | 655.00  | 3.44%      |
| Single Monthly Workout  | -             | 28.65             | 29.75   | 3.84%      |
| Single Annual Workout   | -             | 286.15            | 297.50  | 3.97%      |
| Junior Active 11-15yrs - Monthly  | -             | 14.05             | 14.50   | 3.20%      |
| Junior Active 11-15yrs - Annual   | -             | 140.50            | 145.00  | 3.20%      |
| Concession  | -             | 20.65             | 21.50   | 4.12%      |
| Concession - Annual   | -             | 206.60            | 215.00  | 4.07%      |
| Family (Children on swim lessons)   | -             | 27.80             | 29.00   | 4.32%      |
| Daytime Membership  | -             | 29.95             | 31.00   | 3.51%      |
| Corporate   | -             | 30.65             | 32.00   | 4.40%      |
| <b>Fitness &amp; Health Casual</b>  |               |                   |         |            |
| Gym Induction   | -             | 14.35             | 15.00   | 4.53%      |
| Gym Session Casual  | -             | 7.40              | 7.60    | 2.70%      |
| Gym Session Concession (9.00am – 5.00pm only)   | -             | 4.00              | 4.20    | 5.00%      |
| GP Referral / Heartsmart Session  | -             | 2.20              | 2.30    | 4.55%      |
| <b>Kidz Active - under 5's activities</b>   |               |                   |         |            |
|   | <b>Member</b> | <b>Non-Member</b> |         |            |
| Active Antz   | 2.55          | 2.75              | 2.80    | 1.82%      |
| Crafty Tots   | 3.25          | 3.65              | 3.80    | 4.11%      |
| Mini Dribblers  | 3.25          | 3.65              | 3.80    | 4.11%      |
| <b>Kidz Active - 5-11 years activities</b>  |               |                   |         |            |
| Badminton   | 3.25          | 3.65              | 3.80    | 4.11%      |
| Basketball  | 3.25          | 3.55              | 3.80    | 7.04%      |
| Football  | 3.25          | 3.55              | 3.80    | 7.04%      |
| Trampoline  | 3.65          | 3.90              | 4.05    | 3.85%      |
| Holiday Activities (8.30 - 5.45)  | 21.20         | 23.65             | 24.50   | 3.59%      |
| Inclusive Sports Club   | 1.15          | 1.15              | 1.20    | 4.35%      |
| <b>Others</b>   |               |                   |         |            |
| Creche (Half Hour)  | 1.00          | 1.25              | 1.30    | 4.00%      |
| <b>Active Kidz Birthday Parties</b>   |               |                   |         |            |
| Minimum 10 Children (1.5 hours) Dryside   | 90.45         | 94.05             | 99.00   | 5.26%      |
| Additional Children (each)  | 6.30          | 6.90              | 7.50    | 8.70%      |
| Minimum 12 Children (1.5 hours) Wetside   | 104.20        | 108.40            | 110.00  | 1.48%      |
| Additional Children (each)  | 6.95          | 7.65              | 8.00    | 4.58%      |
| Trampolining Party  | 104.15        | 107.35            | 110.00  | 2.47%      |
| Bouncy Castle Party   | 93.55         | 97.50             | 99.00   | 1.54%      |
| Roller Disco Party  | 106.30        | 106.30            | 110.00  | 3.48%      |
| Extra Lifeguard   | 23.40         | 23.40             | 24.20   | 3.42%      |
| Extra Leader  | 13.40         | 13.40             | 14.00   | 4.48%      |
| Pool Inflatable Party   | 106.30        | 106.30            | 110.00  | 3.48%      |
| <b>Sports Halls and Courts</b>  |               |                   |         |            |
| Adult Admission   | -             | 0.50              | 0.50    | 0.00%      |
| Junior/ Concession Non-members admission  | -             | -                 | Free    | -          |
| Adult Badminton Court   | -             | 7.35              | 7.60    | 3.40%      |
| Concession (off peak only) Badminton  | -             | 3.95              | 4.05    | 2.53%      |
| Half Main Hall Hire   | -             | 35.90             | 37.10   | 3.34%      |
| Concession (off peak only) Half Main Hall   | -             | 17.20             | 17.75   | 3.20%      |
| Small Hall  | -             | 35.30             | POR     | -          |
| Squash Adult (peak)   | -             | 6.25              | 6.50    | 4.00%      |
| Squash Adult (off peak)   | -             | 4.35              | 4.50    | 3.45%      |
| Table Tennis Adult  | -             | 5.95              | 6.10    | 2.52%      |
| Table Tennis Concession (off peak only)   | -             | 3.50              | 3.90    | 11.43%     |
| New Activity Room   | -             | 29.35             | 30.30   | 3.24%      |
| <b>Commercial Bookings</b>  |               |                   |         |            |
| Commercial Rate 150% of Standard Charge   |               |                   |         |            |

| CATEGORY  | VAT            | 2014/15<br>£ | 2015/16<br>£ | % increase |
|---|----------------|--------------|--------------|------------|
| <b>Markets</b>  |                |              |              |            |
| New traders to be charged half price on first stall for a period of 4 weeks |                |              |              |            |
| Market Stall Licenced Trader  |                |              |              |            |
| Saturday Zone A   | Exempt         | 28.40        | 29.40        | 3.52%      |
| Second stall  | Exempt         | 21.30        | 22.05        | 3.52%      |
| Third and all subsequent stalls   | Exempt         | 14.20        | 14.70        | 3.52%      |
| Monday Zone A   | Exempt         | 23.40        | 24.20        | 3.42%      |
| Second Stall  | Exempt         | 17.55        | 18.15        | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 11.70        | 12.10        | 3.42%      |
| Friday Zone A   | Exempt         | 23.40        | 24.20        | 3.42%      |
| Second Stall  | Exempt         | 17.55        | 18.15        | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 11.70        | 12.10        | 3.42%      |
| Saturday Zone B   | Exempt         | 14.20        | 14.70        | 3.52%      |
| Second Stall  | Exempt         | 10.65        | 11.03        | 3.57%      |
| Third and all subsequent stalls   | Exempt         | 7.10         | 7.35         | 3.52%      |
| Monday Zone B   | Exempt         | 11.70        | 12.10        | 3.42%      |
| Second Stall  | Exempt         | 8.78         | 9.08         | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 5.85         | 6.05         | 3.42%      |
| Friday Zone B   | Exempt         | 11.70        | 12.10        | 3.42%      |
| Second Stall  | Exempt         | 8.78         | 9.08         | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 5.85         | 6.05         | 3.42%      |
| Saturday Zone C   | Exempt         | 7.10         | 7.35         | 3.52%      |
| Second Stall  | Exempt         | 5.33         | 5.52         | 3.56%      |
| Third and all subsequent stalls   | Exempt         | 3.55         | 3.68         | 3.66%      |
| Monday Zone C   | Exempt         | 5.85         | 6.05         | 3.42%      |
| Second Stall  | Exempt         | 4.39         | 4.54         | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 2.93         | 3.03         | 3.41%      |
| Friday Zone C   | Exempt         | 5.85         | 6.05         | 3.42%      |
| Second Stall  | Exempt         | 4.39         | 4.54         | 3.42%      |
| Third and all subsequent stalls   | Exempt         | 2.93         | 3.03         | 3.41%      |
| Market Stall Casual Trader  |                |              |              |            |
| Saturday Zone A   | Exempt         | 32.00        | 33.00        | 3.13%      |
| Monday Zone A   | Exempt         | 26.70        | 27.60        | 3.37%      |
| Friday Zone A   | Exempt         | 26.70        | 27.60        | 3.37%      |
| Saturday Zone B   | Exempt         | 16.00        | 16.50        | 3.13%      |
| Monday Zone B   | Exempt         | 13.35        | 13.80        | 3.37%      |
| Friday Zone B   | Exempt         | 13.35        | 13.80        | 3.37%      |
| Saturday Zone C   | Exempt         | 8.00         | 8.25         | 3.13%      |
| Monday Zone C   | Exempt         | 6.70         | 6.90         | 2.99%      |
| Friday Zone C   | Exempt         | 6.70         | 6.90         | 2.99%      |
| Charity Stall   | Non-Business   | POA          | POA          | -          |
| Farmers Market  | Exempt         | 21.80        | 22.50        | 3.21%      |
| Friday Street Trading Consents per pitch                                    | Non-Business   | 25.80        | 27.60        | 6.98%      |
| Saturday Bric a Brac (in Zone B)  | Exempt         | 10.00        | 10.30        | 3.00%      |
| Monday Bric a Brac (in Zone B)  | Exempt         | 10.00        | 10.30        | 3.00%      |
| Friday Bric a Brac (in Zone B)  | Exempt         | 10.00        | 10.30        | 3.00%      |
| Town Centre Commercial Displays   | Standard Rated | POA          | POA          | -          |
| Town Centre Large Commercial Displays (over 6m length over 3m width)        | Standard Rated | £200/day     | 206.40/day   | 3.20%      |

| CATEGORY  | VAT            | 2014/15<br>£        | 2015/16<br>£        | % increase |
|---|----------------|---------------------|---------------------|------------|
| <b>COMMERCIAL RENTS</b>   |                |                     |                     |            |
| Rent of Industrial Unit   | Exempt         | POA                 | POA                 | -          |
| Rent unit at Greenfields site   | Standard Rated | POA                 | POA                 | -          |
| Rent of space in Atkins Building  | Standard Rated | POA                 | POA                 | -          |
| Rent of retail shops  | Exempt         | POA                 | POA                 | -          |
| <b>MISCELLANEOUS</b>  |                |                     |                     |            |
| <b>Copies of Building Regulations &amp; Planning Approvals</b>  |                |                     |                     |            |
| Extensive researching of Planning history of site or premises   | Non-Business   | 56.80               | 56.80               | 0.00%      |
| Single copy of individual Planning approval   | Zero Rated     | 28.00               | 28.00               | 0.00%      |
| Copy of Building Regulation Approval and/or Completion Certificate  | Zero Rated     | 28.00               | 0.00                | -100.00%   |
| Extensive search of Building Control history of site or premises  | Zero Rated     |                     | 43.50               | New Charge |
| Photocopying of other documentation   |                |                     |                     |            |
| Per A4 Sheet  | Zero Rated     | 10p +p&p            | 10p +p&p            | -          |
| Per A3 Sheet  | Zero Rated     | 10p +p&p            | 10p +p&p            | -          |
| <b>Other</b>  |                |                     |                     |            |
| Aerial Photography  | Standard Rated | POA                 | POA                 | -          |
| Written confirmation of works exempt from Building Regulations  | Non-Business   | 10.00               | 15.00               | 50.00%     |
| Written confirmation of non-existence of Building Regulations record  | Non-Business   | 10.00               | 15.00               | 50.00%     |
| Written confirmation of completion of work to which Building Regulations applied  | Non-Business   | 10.00               | 15.00               | 50.00%     |
| Building Control Surveyor attendance at emergency / enforcement incident of dangerous structure (per hr)                        | Non-Business   | 50.00               | 87.50               | 75.00%     |
| Preparation and posting of documentation in relation to an emergency/enforcement incident or dangerous structure (per document) | Non-Business   | 22.00               | 23.00               | 4.55%      |
| Domestic pre-application advice   | Standard Rated | -                   | 75.00               | -          |
| Commercial pre-application advice   | Standard Rated | -                   | POA                 | -          |
| <b>Copies of Ordnance Survey Sheets for Planning/Building Regulations Applications (Price per set)</b>                          |                |                     |                     |            |
| 1 set of copies (maximum 6 copies)  | Standard Rated | 30.00               | 30.00               | 0.00%      |
| Site Location Plans including Block Plans (Max 10 copies)   | Standard Rated | 34.00               | 34.00               | 0.00%      |
| <b>Other Copy Charges</b>   |                |                     |                     |            |
| Tree Preservation Order   | Zero Rated     | 32p per sheet + p&p | 32p per sheet + p&p | 0.00%      |
| S106 Agreement  | Zero Rated     | 32p per sheet + p&p | 32p per sheet + p&p | 0.00%      |

#### LOCAL LAND CHARGES

The Land Charges service is operated by Blaby District Council on behalf of Hinckley and Bosworth Borough Council.  
Please contact Blaby District Council Land Charges department for further information or to order your Land Charges search

#### BUILDING CONTROL

Building Inspection Fees - Please ring 01455 255850

| CATEGORY  | VAT             | 2014/15   | 2015/16 | % increase |
|---|-----------------|---|---------|------------|
| <b>Grobby Community Centre</b>                                  |                 | £   | £       |            |
| Whole Building  |                 |   |         |            |
| 3 hour session  | Exempt          | 37.71   | 38.92   | 3.21%      |
| Small Room  |                 |   |         |            |
| 3 hour session  | Exempt          | 18.15   | 18.73   | 3.20%      |
| Discounts   |                 |   |         |            |
| Registered charities (must quote registration number)           | -               | 70%   | 70%     | 0.00%      |
| Approved elderly persons' organisations                         | -               | 70%   | 70%     | 0.00%      |
| Regular users – minimum usage 1 booking per week                | -               |   |         |            |
| booked quarterly in advance with no cancellation permitted      | -               | 10%   | 10%     | 0.00%      |
| <b>Letting of Garages &amp; Garage Plots (HRA)</b>              |                 |   |         |            |
|   |                 | Where VAT applies, the figures quoted include VAT |         |            |
| Garage Plots per annum  |                 |   |         |            |
| Private owners  | Standard Rated  | 42.89   | 44.18   | 3.01%      |
| Council house residents if let within proximity of residence    | Non-Business    | 35.74   | 36.82   | 3.01%      |
| Garages (Council Tenants)                                       | Non-Business    | 203.11  | 209.20  | 3.00%      |
| Garages (Non Council Tenants)                                   | Standard Rated  | 243.72  | 251.03  | 3.00%      |
| Garages (Council Tenants) not let within proximity of residence | Standard Rated  | 243.72  | 251.03  | 3.00%      |
| <b>Other Housing Charges (HRA)</b>                              |                 |   |         |            |
| Warden Assisted Accommodation                                   |                 |   |         |            |
| Guest room charge per night                                     | Standard Rated  | 8.76  | 8.76    | 0.00%      |
| Warden Assistance Alarm Connection                              |                 |   |         |            |
| Lifeline (Weekly charge)  | Standard Rated* | 6.13  | 6.13    | 0.00%      |
| Solo (Weekly charge)  | Standard Rated* | 4.95  | 4.95    | 0.00%      |
| Central Control Connection (Weekly charge)                      | Standard Rated* | 1.90  | 1.90    | 0.00%      |
|   |                 | <i>* Zero-rated for those with disabilities</i>   |         |            |
| <b>Other Housing Charges (Private Sector)</b>                   |                 |   |         |            |
| Accommodation Certificate                                       | Standard Rated  | 140.00  | 140.00  | 0.00%      |
| Service of Housing Act Notices - Recovery of Cost               | Non-Business    | POA   | POA     | -          |
| Housing - Mandatory HMO Licensing - Recovery of Cost            | Non-Business    | POA   | POA     | -          |
| <b>Bed and Breakfast Charges (Homeless)</b>                     |                 |   |         |            |
| Households on JSA/IS (Weekly Charge)                            | Standard Rated  | 13.15   | 13.15   | 0.00%      |
| Employed households (Daily Charge)                              | Standard Rated  | 13.15   | 13.15   | 0.00%      |
| Each additional member of household (Weekly Charge)             | Standard Rated  | 3.30  | 3.30    | 0.00%      |



| CATEGORY   | VAT        | 2014/15 | 2015/16 | % increase |
|--|------------|---------|---------|------------|
|  |            | £       | £       |            |
| <b>Publication List</b>  |            |         |         |            |
| Hinckley & Bosworth Local Plan *   | Zero Rated | 64.00   | 64.00   | 0.00%      |
| <b>LDF</b>   |            |         |         |            |
| Local Development Scheme   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Statement of Community Involvement   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Residential and Employment Land Availability Monitoring Statement  | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Authority Monitoring Report  | Zero Rated | -       | 11.00   | New Charge |
| Residential Land Availability Statement  | Zero Rated | -       | 11.00   | New Charge |
| Employment Land Availability Monitoring Statement  | Zero Rated | -       | 11.00   | New Charge |
| Core Strategy (December 2009) plus Sustainability Appraisal  | Zero Rated | 25.00   | 25.00   | 0.00%      |
| Core Strategy Inspectors Report  | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Site Allocations and Generic Development Control Policies DPD Preferred Options                            | Zero Rated | 64.00   | 64.00   | 0.00%      |
| Site Allocations and Development Management Policies DPD Pre-Submission Version                            | Zero Rated |         | 64.00   | New Charge |
| Hinckley Town Centre Area Action Plan (March 2011) plus Sustainability Appraisal                           | Zero Rated | 25.00   | 25.00   | 0.00%      |
| Earl Shilton and Barwell Area Action Plan Preferred Option (January 2011) plus sustainability appraisal    | Zero Rated | 30.00   | 30.00   | 0.00%      |
| Earl Shilton and Barwell Area Action Plan Pre-submission version (July 2013) plus sustainability appraisal | Zero Rated | 30.00   | 30.00   | 0.00%      |
| Earl Shilton and Barwell Area Action Plan (September 2014) plus Sustainability Appraisal                   | Zero Rated | -       | 30.00   | New Charge |
| Earl Shilton and Barwell Area Action Plan Inspectors Report  | Zero Rated | -       | 11.00   | New Charge |
| Shopping and Shop Fronts SPD   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Affordable Housing SPD   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Rural Needs SPD  | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Sustainable Design SPD   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Play and Open Space Developer Contributions SPD  | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Hinckley Town Centre Strategic Transport Development Contributions SPD                                     | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Burbage Village Design Statement   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Ratby Village design Statement   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| <b>Other Documents</b>   |            |         |         |            |
| Employment Land and Premises Study (BE Group) 2013   | Zero Rated | 30.00   | 30.00   | 0.00%      |
| Leicester & Leicestershire Employment Land Study   | Zero Rated |         | 30.00   | New Charge |
| Retail Capacity Study  | Zero Rated | 25.00   | 25.00   | 0.00%      |
| Green Infrastructure Study   | Zero Rated | 30.00   | 30.00   | 0.00%      |
| Landscape Character Assessment   | Zero Rated | 25.00   | 25.00   | 0.00%      |
| Strategic Flood Risk Assessment  | Zero Rated | 25.00   | 30.00   | 20.00%     |
| Biodiversity Assessment  | Zero Rated | 25.00   | 25.00   | 0.00%      |
| Areas of Separation Review (March 2012)  | Zero Rated | 20.00   | 20.00   | 0.00%      |
| District, Local and Neighbourhood Centre Review (February 2012)  | Zero Rated | 11.00   | 11.00   | 0.00%      |
| Green Wedge Review (December 2011)   | Zero Rated | 20.00   | 20.00   | 0.00%      |
| Green Wedge Allocations Topic Paper (July 2012) Assessment of New Areas                                    | Zero Rated | 20.00   | 20.00   | 0.00%      |
| Open Space, Sport and Recreational Facilities Study (July 2011)  | Zero Rated | 40.00   | 40.00   | 0.00%      |
| Community, Cultural & Tourism Facilities Review (2013)   | Zero Rated | 20.00   | 20.00   | 0.00%      |
| Gypsy & Traveller Accommodation Needs Assessment (2013)  | Zero Rated | 20.00   | 20.00   | 0.00%      |
| Extended Phase 1 Habitat Survey  | Zero Rated | -       | 40.00   | New Charge |
| Strategic Housing Land Availability Assessment   | Zero Rated | -       | 150.00  | New Charge |
| Renewable Energy Capacity Study  | Zero Rated | -       | 30.00   | New Charge |
| <b>Economic Regeneration</b>   |            |         |         |            |
| Hinckley & Bosworth Economic Regeneration Strategy (2009 - 2014)   | Zero Rated | 11.00   | 11.00   | 0.00%      |
| <b>Conservation</b>  |            |         |         |            |
| Conservation Area Appraisals (Various)   | Zero Rated | 11.00   | 11.00   | 0.00%      |

**Note:** - All publications are subject to an additional charge for postage and packing

**Note:** - \* 50% discount for local residents and voluntary organisations

| CATEGORY  | VAT            | 2014/15<br>£ | 2015/16<br>£ | % increase |
|---|----------------|--------------|--------------|------------|
| <b>Register of Electors – Statutory Fees</b>          |                |              |              |            |
| Purchase of register in Data format (per request)     | Standard Rated | 20.00        | 20.00        | 0.00%      |
| (per 1000 or part there of)                           | Standard Rated | 1.50         | 1.50         | 0.00%      |
| Purchase of register in Printed format (per request)  | Zero Rated     | 10.00        | 10.00        | 0.00%      |
| (per 1000 or part there of)                           | Zero Rated     | 5.00         | 5.00         | 0.00%      |
| Purchase of the (printed) Marked Register per request | Zero Rated     | 10.00        | 10.00        | 0.00%      |
| (per 1000 or part there of - data format)             | Zero Rated     | 1.00         | 1.00         | 0.00%      |
| (per 1000 or part there of - paper format)            | Zero Rated     | 2.00         | 2.00         | 0.00%      |
| <b>Reprographic Charges</b>                           |                |              |              |            |
| Photocopies for members of staff and Parish Councils  |                |              |              |            |
| A4 per sheet – black and white                        | Standard Rated | 4p / copy    | 4p / copy    | 0.00%      |
| A4 per sheet – colour                                 | Standard Rated | 7p / copy    | 7p / copy    | 0.00%      |
| A3 per sheet – black and white                        | Standard Rated | 8p / copy    | 8p / copy    | 0.00%      |
| A3 per sheet – colour                                 | Standard Rated | 14p / copy   | 14p / copy   | 0.00%      |
| <b>Miscellaneous</b>                                  |                |              |              |            |
| Agendas per copy                                      |                |              |              |            |
| Council   | Zero Rated     | 5.15         | 5.15         | 0.00%      |
| Planning  | Zero Rated     | 10.30        | 10.30        | 0.00%      |
| Other Committees                                      | Zero Rated     | 5.15         | 5.15         | 0.00%      |
| Photocopies of parts of reports and other documents   |                |              |              |            |
| 1 copy A4   | Standard Rated | 0.10         | 0.10         | 0.00%      |
| 1 copy A3   | Standard Rated | 0.20         | 0.20         | 0.00%      |
| Mortgage Questionnaire                                | Zero Rated     | 87.55        | 87.55        | 0.00%      |
| Sealing Fee for Mortgages (Redemption)                | Zero Rated     | 77.25        | 77.25        | 0.00%      |
| <b>Published Statement of Accounts</b>                | Zero Rated     | 10.66 + p&p  | 10.66 + p&p  | -          |

| CATEGORY  | VAT            | 2014/15                      | 2014/15           | 2015/16                      | 2015/16           | % increase       |       |
|---|----------------|------------------------------|-------------------|------------------------------|-------------------|------------------|-------|
|   |                | £                            | £                 | £                            | £                 |                  |       |
| <b>Legal Services</b>   |                |                              |                   |                              |                   |                  |       |
| <b>Miscellaneous Agreements</b>   |                |                              |                   |                              |                   |                  |       |
| Retrospective Consent (ex Council Properties)   | Zero Rated     | 105.00                       |                   | 105.00                       |                   |                  | 0.00% |
| Recharge of Legal Costs for Section 106 Agreements  | Non-Business   | At cost minimum fee 1,200.00 |                   | At cost minimum fee 1,200.00 |                   |                  | 0.00% |
| S106 Agreement Shortform Unilateral Undertaking   | Non-Business   | 210.00                       |                   | 210.00                       |                   |                  | 0.00% |
| Variation of S106 Agreement   | Non-Business   | At cost minimum fee 500.00   |                   | At cost minimum fee 500.00   |                   |                  | 0.00% |
| Preparation of lease for industrial unit / shop (includes Lease renewal)  | Exempt         | 235.00                       |                   | 235.00                       |                   |                  | 0.00% |
| Preparation of lease for Greenfields / Atkins (incl lease renewal)  | Exempt         | 315.00                       |                   | 315.00                       |                   |                  | 0.00% |
| Preparation of Non Standard Lease   | Exempt         | 390.00                       |                   | 390.00                       |                   |                  | 0.00% |
| Preparation of deed of licence / variation of a term of lease   | Exempt         | 130.00                       |                   | 130.00                       |                   |                  | 0.00% |
| Surrender of lease  | Exempt         | 375.00                       |                   | 375.00                       |                   |                  | 0.00% |
| Licence To Assign   | Exempt         | 375.00                       |                   | 375.00                       |                   |                  | 0.00% |
| Recharge of costs for sale / purchase of land   | Exempt         | At cost minimum fee 375.00   |                   | At cost minimum fee 375.00   |                   |                  | 0.00% |
| Preparation of a deed of release of a restrictive covenant  | Standard Rated | 230.00                       |                   | 230.00                       |                   |                  | 0.00% |
| Open Space Land adoption  | Exempt         | At cost minimum fee 750.00   |                   | At cost minimum fee 750.00   |                   |                  | 0.00% |
| Data Protection subject to access request (Statutory Maximum)   | Non-Business   | 10.00                        |                   | 10.00                        |                   |                  | 0.00% |
| Deed of Dedication  | Non-Business   | 290.00                       |                   | 290.00                       |                   |                  | 0.00% |
| Deed of Rectification (Nil Charge if Council in error)  | Standard Rated | 250.00                       |                   | 250.00                       |                   |                  | 0.00% |
| Right of Way (Standard easement)  | Non-Business   | 210.00                       |                   | 210.00                       |                   |                  | 0.00% |
| Retrospective Consent (RTB Properties)  | Non-Business   | 105.00                       |                   | 105.00                       |                   |                  | 0.00% |
| Postponement of charge (RTB Properties)   | Non-Business   | 105.00                       |                   | 105.00                       |                   |                  | 0.00% |
| Licence authorising change of use   | Non-Business   | 235.00                       |                   | 235.00                       |                   |                  | 0.00% |
| Grazing licences  | Zero Rated     | 105.00                       |                   | 105.00                       |                   |                  | 0.00% |
| Deed of Variation of Leases   | Standard Rated | 315.00                       |                   | 315.00                       |                   |                  | 0.00% |
| JCT Minor Works Contract  | Non-Business   | 105.00                       |                   | 105.00                       |                   |                  | 0.00% |
| Sealing Fee   | Non-Business   | 20.00                        |                   | 20.00                        |                   |                  | 0.00% |
| <b>Charge for diversion/extinguishment of Public Rights of Way</b>  |                |                              |                   |                              |                   |                  |       |
|   |                |                              | <b>FIRST PATH</b> | <b>EACH ADD.</b>             | <b>FIRST PATH</b> | <b>EACH ADD.</b> |       |
| Stage 1 (Preliminary Consultation)  | Non-Business   | 850.00                       | 250.00            | 850.00                       | 250.00            | 0.00%            | 0.00% |
| Stage 2 (Making Order)  | Non-Business   | 340.00                       | 100.00            | 340.00                       | 100.00            | 0.00%            | 0.00% |
|   |                |                              | + Advertising     |                              |                   |                  |       |
| Stage 3 (Submission to Secretary of State where Order opposed)  | Non-Business   | 400.00                       | 100.00            | 400.00                       | 100.00            | 0.00%            | 0.00% |
| Stage 4 (Confirmation of Order)   | Non-Business   | 200.00                       | 60.00             | 200.00                       | 60.00             | 0.00%            | 0.00% |
|   |                |                              | + Advertising     |                              |                   |                  |       |
| <b>Note: - No payment to be made until completion of Stage 2 (or such earlier stage if the matter proceeds no further) and, thereafter, at every appropriate subsequent stage</b> |                |                              |                   |                              |                   |                  |       |
| <b>Town Police Closures</b>   | Non-Business   | 150.00                       |                   | 150.00                       |                   |                  | 0.00% |

**Scale of fees of applications made or deemed to be made on or after 22 November 2012  
updated 01 October 2013.**

| Category of development   | Fee payable  |
|---|--|
| <b>A - Operations</b>   |  |
| <p>1. The erection of dwellinghouses (other than development in category 6).</p>          | <p>(1) Where the application is for outline planning permission and -<br/>the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;<br/>the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;<br/>(2) in other cases -<br/>where the number of dwellinghouses to be created by the development is 50 or fewer,<br/>£385 for each dwellinghouse;<br/>where the number of dwellinghouses to be created by the development exceeds 50,<br/>£19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses,<br/>subject to a maximum in total of £250,000.</p>  |
| <p>2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7).</p> | <p>(1) Where the application is for outline planning permission and -<br/>the site area does not exceed 2.5 hectares, £385 for each 0.1 hectare of the site area;<br/>the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;<br/>(2) in other cases -<br/>where no floor space is to be created by the development, £195;<br/>where the area of gross floor space to be created by the development does not exceed 40 square metres, £195;<br/>where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres, £385;<br/>where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £385 for each 75 square metres of that area;</p> |

|  |   |
|--|---|
|  | where the area of gross floor space to be created by the development exceeds 3750 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £250,000.  |
| <b>3.</b> The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4).                                      | (1) where the application is for outline planning permission and -<br>(a) the site area does not exceed 2.5 hectares, £385 each 0.1 hectare of the site area;<br>(b) the site area exceeds 2.5 hectares, £9,527; and an additional £115 for each additional hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;<br>(2) in other cases -<br>(a) where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;<br>(b) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £385;<br>(c) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £385 for the first 540 square metres, and an additional £385 for each 75 square metres in excess of 540 square metres; and<br>(d) where the area of gross floor space to be created by the development exceeds 4215 square metres, £19,049; and an additional £115 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000. |
| <b>4.</b> The erection of glasshouses on land used for the purposes of agriculture.  | (1) Where the area of gross floor space to be created by the development does not exceed 465 square metres, £80;<br>(2) where the area of gross floor space to be created by the development exceeds 465 square metres, £2,150  |
| <b>5.</b> The erection, alteration or replacement of plant or machinery.   | (1) Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area;<br>(2) where the site area exceeds 5 hectares, £19,049; and an additional £115 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.   |
| <b>6.</b> The enlargement, improvement or other alteration of existing dwellinghouses.   | (1) Where the application relates to one dwellinghouse, £172;<br>(2) where the application relates to two or more dwellinghouses, £339.   |
| <b>7.</b> The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as | £172  |

|   |   |
|---|---|
| such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse.   |   |
| <b>8.</b> The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land. | £195  |
| <b>9.</b> The carrying out of any operations connected with exploratory drilling for oil or natural gas.  | (1) Where the site area does not exceed 7.5 hectares, £385 for each 0.1 hectare of the site area;<br>(2) where the site area exceeds 7.5 hectares, £28,750; and an additional £115 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £250,000.   |
| <b>10.</b> The carrying out of any operations not coming within any of the above categories.  | (1) In the case of operations for the winning and working of minerals -<br>(a) where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area;<br>(b) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000;<br>(2) in any other case, £195 for each 0.1 hectare of the site area, subject to a maximum in total of £1,690.   |
| <b>B - Uses of land</b>   |   |
| <b>11.</b> The change of use of a building to use as one or more separate dwellinghouses.   | (1) Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses -<br>where the change of use is to use as 50 or fewer dwellinghouses, £385 for each additional dwellinghouse;<br>where the change of use is to use as more than 50 dwellinghouses, £19,049; and an additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000;<br>(2) in all other cases -<br>where the change of use is to use as 50 or fewer dwellinghouses, £385 for each dwellinghouse;<br>where the change of use is to use as more than 50 dwellinghouses, £19,049; and an |

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|  | additional £115 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.   |
| <b>12.</b> The use of land for -<br><b>(a)</b> the disposal of refuse or waste materials;<br><b>(b)</b> the deposit of material remaining after minerals have been extracted from land; or<br><b>(c)</b> the storage of minerals in the open.  | (1) Where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area;<br>(2) where the site area exceeds 15 hectares, £29,112; and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000. |
| <b>13.</b> The making of a material change in the use of a building or land (other than a material change of use in category 11 or 12(a), (b) or (c)).   | £385  |
| <b>C – Other applications</b>  |   |
| <b>14.</b> Certificate of Lawful Use or Development -<br>(a) where the application relates to an existing use or development, the fee appropriate for an application for planning permission for that use or development<br>(b) where the application relates to a proposed use or development, half that fee. | Please contact your Local Planning Authority for the correct fee for this type of application   |
| <b>15.</b> Prior Notification under GDO -<br>(a) agricultural buildings<br>(b) intention to demolish a building  | £80   |
| <b>16.</b> Prior Notification Under GDO (Telecommunications)   | £385  |
| <b>17.</b> Hazardous Substances Consent -<br>(a) for development involving up to twice the controlled quantity<br>(b) for development involving large quantities<br>(c) continuance of consent without complying with a condition  | Please contact your Local Planning Authority for the correct fee for this type of application   |
| <b>18.</b> Confirmation of compliance with condition attached to a grant of planning permission - (a) where the request relates to a permission for development which falls within category 6 or 7 of Part 2 to Schedule 1   | £28 per request<br>£97 per request  |

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| (b) where the request relates to a permission for development which falls within any other category of that Schedule   |                     |
| <b>19. Variation or removal of a Condition</b>   | £195                |
| <b>Application for a grant of replacement planning permission subject to a new time limit:</b>   |                     |
| (a) If the application is a householder application<br>(b) If the application is an application for major development<br>(c) In any other case   | £57<br>£575<br>£195 |
| <b>Application for a non-material amendment following a grant of planning permission</b>   |                     |
| (a) If the application is a householder application<br>(b) In any other case   | £28<br>£195         |
| <b>Fees for Advertisements</b><br><br><b>Scale of fees in respect of applications for consent to display advertisements</b>  |                     |
| <b>Category of development</b>   | <b>Fee payable</b>  |
| 1. Advertisement displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises, wholly with reference to all or any of the following matters –<br><b>(a)</b> the nature of the business or other activity carried out on the premises;<br><b>(b)</b> the goods sold or the services provided on the premises; or<br><b>(c)</b> the name and qualifications of the person carrying on | £110                |



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| such business or activity or supplying such goods or services.   |      |
| <b>2.</b> Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site. | £110 |
| <b>3.</b> All other advertisements.  | £385 |

### Fees for Prior Notification

| <b>Category of development</b>   | <b>Fee payable</b> |
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| <b>1.</b> Notification of a proposed change from B1 (a) office use to C3 residential.  | £80                |
| <b>2.</b> Prior approval of proposed change of use to State Funded School  | £80                |
| <b>3.</b> Prior notification of proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage and distribution, hotels, or assembly or leisure | £80                |